

Course Profile
Department of Management / Accounting and Audit Program

Course Number: MAN428	Course Title: Banking Operations and Techniques		
Required / Elective: Elective	Pre / Co-requisites: -		
Catalog Description: Emphasis is placed on general principles, major topics and essential terminology of the over expanding area of business; issues of general banking operations and techniques.	Textbook / Required Material: Eugene E. Agger , "Organized Banking". Henry Holt And Company Ltd.		
Course Structure / Schedule: (3+0+0) 3 / 6 ECTS			
Extended Description: This course provides participants with the variety of skills needed to deliver retail banking products and services. This course covers the risks in retail banking, different approaches to risk management, including credit scoring techniques, and working with problem loans.			
Design content: None	Computer usage: -		
<p>Course Outcomes:</p> <p>By the end of this course, students will be able to:</p> <ol style="list-style-type: none"> 1. Be able to evaluate a range of short-term and long-term commercial finance methods 2. Be able to assess short-term and long-term investment options 3. Know how financial markets operate 4. Understand a commercial banking structure and its operations 5. Define the main characteristics of retail banking products. 6. Explain risk assessment and credit scoring techniques. 			
<p>Recommended reading:</p> <p>Paola Mottura, Techniques banking operations, Centre on Agricultural Credit in developing Countries, 1969.</p>			
Teaching methods: Lectures, quizzes, midterm and final exam.			
<p>Assessment methods:</p> <p>Quizzes: 20%</p> <p>Midterm: 30%</p> <p>Final: 50%</p>			
Student Workload/ECTS (European Credit Transfer System) Tableau:			
Activity:	Number:	Duration (hour):	Total Workload (hour):
Pre- reading	14	3	42
Lectures	14	3	42
Quizzes	3	5	15
Midterm	1	23	23
Final Examination	1	28	28
TOTAL: 150 hours / 25 = 6 ECTS			

Prepared by: Staff	Revision Date: 21.06.2012